

1 February 1988

Memorandum For The Record

Subject: NHB Space Allocation for DO Components

25X1 1. On January 29, 1988 I discussed with [] some of the implications of moving PPS to another location in the NHB.

2. My concerns were:

a. Space requirements for OL, OF, OS, OP, and OIT in the South Tower were developed in 1985. These requirements have changed considerably since then. Growth of these offices will necessitate that some DA components remain off campus. Since renovations will ultimately be needed for these areas, all new campus requirements should focus on these areas. From my experience with the NHB layouts, I believe that AF and PPS remain one of the best fits thus requiring minimal renovation work.

b. Our space configuration management plan was to group directorates together at Headquarters. The DO components are currently clustered on floors 1,2,and 3 in the South Tower in nearly contiguous space. This matches our long term objective of consolidation of directorate space.

c. The DO registry is centrally located with these components. The NHB uses the Information Services Center concept, combining resources such as APARS. PPS and IMS will not be prepared to support another registry.

d. The office space in the South Tower is planned to be substantially complete by April 15. Punchlists will continue for an undetermined period of time, minimum of 4 weeks. The telephone switches will not be in service for the South Tower until much later than that.

